

APPENDIX 2



FORWARD PLAN OF KEY DECISIONS

1 January 2010 – 30 April 2010

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 January 2010 to 30 April 2010

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Agency Workers Contracts To re-let contracts for the provision of agency workers	Director of Resources	1/1/10	Supplier consultation undertaken	The decision will be supported by an evaluation of tenders	Director of Resources alex.watson@leeds.gov.uk
Framework Agreement for Technical Advisors for PFI Projects Approval to issue OJEU notice for the procurement of the framework agreement	Director of Resources	1/1/10	Not applicable (Advisors from Client Departments)	Report to Board	Chief Officer (PPPU) david.outram@leeds.gov.uk

<p>Highways Asset Management</p> <p>i) Approve the injection of £609,500 into the City Development Capital Programme which will be fully funded by the Department for Transport;</p> <p>ii) Give authority to incur expenditure of £517,500 works and £92,000 staff</p> <p>iii) The money will be spent on systems, devices and data gathering of the inventory and conditions of assets such as roads, footways, signs, barriers, structures, trees, to provide a risk based approach to maintenance and renewal decisions across all of the assets related to the highway</p>	<p>Director of Resources</p>	<p>1/1/10</p>	<p>None</p>	<p>Report/DDN</p>	<p>Director of Resources andrew.molyneux@leeds.gov.uk</p>
---	------------------------------	---------------	-------------	-------------------	---

<p>Thorpe Lane/Bradford Road Junction Improvement Authority to undertake construction works total cost £287,500 including S106 contribution of £50,000</p>	<p>Director of Resources</p>	<p>1/1/10</p>	<p>Members, Emergency Services etc consulted as part of the scheme development</p>	<p>None.</p>	<p>Director of Resources richard.hobson@leeds.gov.uk</p>
<p>Change in charge levied to cover the costs of pursuing recovery of unpaid Council Tax through the courts To increase the charge levied to cover the costs of issuing summons and pursuing the recovery of unpaid Council Tax through the courts. The charge will be increased from £66 to £80 from January 2010 and to £90 from April 2010. The increase is expected to recoup an additional £350k in costs in a full year.</p>	<p>Chief Revenues and Benefits Officer</p>	<p>1/1/10</p>	<p>Executive Member</p>	<p>None</p>	<p>Chief Revenues and Benefits Officer steven.carey@leeds.gov.uk</p>
<p>Catering Consumables Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract</p>	<p>Director of Resources</p>	<p>1/2/10</p>	<p>Group consultation on quality of product / Consultation with Existing Supplier</p>	<p>Tender Specifications</p>	<p>Director of Resources mandy.snaith@leeds.gov.uk</p>

<p>Fresh Meat, Cooked meats and Halal provision Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract</p>	<p>Director of Resources</p>	<p>1/2/10</p>	<p>Group consultation on quality of product / Consultation with Existing Supplier / Muslim Panel</p>	<p>Tender specifications</p>	<p>Director of Resources mandy.snaith@leeds.gov.uk</p>
<p>Equality and Diversity Training To develop and procure a new Learning and Development Package, incorporating the various areas of equality including race, ethnicity, religion, gender, age, disability and sexual orientation, which will support Leeds City Council's Equality and Diversity Scheme</p>	<p>Chief Officer (HR)</p>	<p>2/1/10</p>	<p>Staff groups and providers</p>	<p>EDLaD Briefing</p>	<p>Chief Officer (HR) will.lunnon@leeds.gov.uk</p>

C
T
th
£
a

Capital Programme 2009 - 2013 To update and approve the Capital Programme over the period 2009 - 2013	Executive Board (Portfolio: Central and Corporate)	12/2/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources Alan.gay@leeds.gov.uk
Treasury Management Strategy 2010/11 To approve the Treasury Management Strategy for 2010/11	Executive Board (Portfolio: Central and Corporate)	12/2/10	None	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk
Financial Health Report - third quarter In noting the financial position after nine months for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Central and Corporate)	12/2/10		The report to be issued to the decision maker along with the agenda for the meeting	Chief Officer (Financial Management) doug.meeson@leeds.gov.uk
Changing the Workplace Business case approval for phase 1 of programme	Executive Board (Portfolio: Central and Corporate)	12/2/10	Ongoing Officer and Member consultation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk